



## Patient Pre-Procedure Checklist

**South Bay Surgery Center provides quality and individualized care. In helping us with your care, could you please read through the following items and have the appropriate information available to give to the nurse when you are contacted before your procedure.**

1. Have you ever been diagnosed with sleep apnea, or been told you stop breathing when you sleep? If so, have you had a sleep study done and where? If applicable, please bring your CPAP on the day of your procedure.
2. Please bring a list of your medications with you, including dosage and frequency. This includes herbals and over the counter medications. A separate sheet for this has been included for you to fill out. It is entitled "Medication Reconciliation List." Please fill it out entirely and bring it with you on the day of your procedure.
3. In compliance with recent legislation regarding identity theft, our center is required to verify each patient's identity prior to service. Please bring in current photo identification (Driver's License, ID card, passport, etc) with you to your appointment. If you are a minor and do not have current photo identification, we can take a guardian or parent's identification in your place. If you do not have a current photo identification card for any other reason, you will need to bring someone with you to your appointment that can verify and attest to your identity and we will need a copy of their photo identification.
4. If you will be having Lab work and or an EKG done, please have these done as soon as possible. Do not wait until the day before your procedure.
5. The contact number for anesthesia billing questions is: 866-288-0410
6. The contact number for the following questions is: 888-282-7472, Option #1
  - Copays
  - Billing
  - Insurance questions
  - Call with current insurance and secondary if applicable
7. You **must** have a ride home. You cannot go home via taxi or Outreach, unless there is a responsible adult with you.
8. A nurse from South Bay Surgery Center will be contacting you for finalization of your scheduling time and giving you final instructions for your procedure day. If you have not heard from a nurse within 3 days of your visit, please call us at 408-782-6026 to make sure that we have a current phone number.
9. Please note that you will be billed separately by the surgery center, your surgeon and your anesthesiologist. If you receive any post surgery equipment like crutches you may receive another separate bill from the manufacturer of that equipment.

**Thank you, and we look forward to taking care of you.**